



AFA CASE INFORMATION SHEET¹

This sheet will be jointly completed by the parties and may not exceed three (3) pages in length.

1. Summary Description of Case (*i.e.* parties, claims, defenses, arbitration clause) – limited to 3-page attachment
2. Projected Time from Arbitrator Appointment through Award
3. Projected Time for Discovery
4. Number of Arbitrators: 1
5. Number of Hearing Days
6. Hearing Location
7. Anticipated Discovery:
 - a. Document Requests
 - b. Interrogatories
 - c. Depositions
 - d. Third Party Subpoenas
 - e. Experts
 - f. Other
8. Anticipated Motions:
 - a. Discovery
 - b. Dispositive or Partially Dispositive
 - c. Bifurcation
 - d. Motions in Limine
 - e. Other
9. Form of Award

¹ Case information submitted by the parties is provided solely for purposes of enabling a potential arbitrator to assess the case and submit a fee proposal. It does not bind a party to any position and may not be used or referred to for any purpose other than estimating or calculating arbitrator compensation.



AMERICAN ARBITRATION ASSOCIATION®

We choose the following Fee Arrangement (select one):

___FIXED FEE OPTION: Fixed fees will be set for each phase of the case: pre-hearing, hearing and post-hearing. The full amount of the fixed fee will be due prior to the start of each phase.

___CAPPED FEE OPTION: Arbitrator will bill hourly based upon an agreed upon rate not to exceed an agreed total amount of fees to complete the case.

Print Name: _____
Claimant's Representative

Signature: _____

Print Name: _____
Respondent's Representative

Signature: _____